

Goochland County Election Officer Application

Representing the Republican Party

Name (as listed on your voter registration card): _____

Street Address: _____

City, State, Zip Code: _____

Home Phone: (____) _____ Cell Phone (____) _____

Work Phone: (____) _____

Last 4 digits of Social Security Number (required): _____

Email: _____

The Code of Virginia 24.2-115 requires both major parties to be equally represented in each precinct. Preference will be given to those who declare a party.

I agree to represent the Republican Party

In addition to being fluent in English, I am also fluent in the following languages:

Spanish American Sign Language Other: _____

If selected:

I will arrive at my assigned polling place not later than 5 AM and remain until all duties are completed after the polls close.

I agree to serve and assist all voters in a non-partisan manner.

I understand I may be required to handle equipment weighing up to 40 pounds.

I have basic computer skills.

I am able to sit or stand for extended periods of time.

I do not hold any elective office, paid or unpaid, under the government of the United States, Virginia or any Virginia county, city or town, and am not the deputy or employee of an elected official.

I understand that I must attend required training classes on voting equipment and procedures.

Signature: _____ Date: _____

Election Officer Representing the Republican Party in Goochland

Instructions and Process

An Election Officer (EO) staffs the voting precinct during the In-person absentee voting and on Election Day. The EO receives training prior to each election on the election process, their roles and use of election equipment. They greet the voter, check the voter in, and monitor the ballot process.

When representing a Party, the Party will want to ensure you support the values of the Party.

Additionally, an EO can also function as a Poll Watcher, who monitors the election process. If you are not assigned a precinct for an election, you can volunteer with the Party or candidate (if appropriate) as a Poll Watcher. These shifts are 3-4 hours each.

Application Process

1. Notify Debbie Griffith (804-389-1648 or Toddanddebbie1@gmail.com) of your interest to become an Election Officer.
2. Complete the application.
3. Make a copy of the actual application. Bring the copy to the General Registrars Office. On YOUR copy, write down the date, time and name of person you handed application to.
4. Email/text Debbie Griffith to let her know you have submitted the application. Your application will be discussed at the next Electoral Board meeting. Applications are approved/rejected by the Electoral Board.
5. Once the Electoral Board meets, you will be notified by Debbie. Call the Registrars Office to find out if your application was accepted.
6. You will receive paperwork from the Registrar's Office. The paperwork consists of a response form and an oath. If you have indicated that you wish to represent the Republican Party,, the Chair of the Goochland County Republican Committee will be notified and will vet you. While you can send in the paper work, the Oath requires a notary, so it is best to do this in person at the Registrar's office
7. As an Election Officer, you do receive payment from Goochland County. Payroll forms will need to be completed. After you have completed the Oath at the Registrar's office, go to the Human Resources Dept. Please bring with you either a Passport **OR** a Drivers License & Birth Certificate **OR** a Drivers License & Social Security Card along with a voided check. You will need to fill out the tax and direct deposit forms.
8. Each January, the Chair of the Republican Party must submit names of Election Officers to the Electoral Board for approval.

Training

1. All Election Officers are required to attend training provided by the Registrars Office. This includes Election Officer training and Electronic Poll Book training. This training is generally given 1 week before the election. If more than 1 election occurs annually, training will be repeated for each election.
2. If you work during Absentee In-person voting, you will need to attend additional training.
3. Virginia Fair Elections provides Zoom classes for Poll Watchers and Election Officers, which will provide you supplemental training.
4. Moving on up to Assistant Chief could be in your future!!!